Clitheroe Royal Grammar School

Provider Access Policy

Staff members responsible: Senior Assistant Headteacher

Governor responsibility: Students and Staffing

Policy statement on provider access

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a CEIAG (Careers Education, Information Advice and Guidance) programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

Links with other policies

It supports and is underpinned by key school policies including those for Careers Education; Safeguarding & Child Protection; Equalities & Inclusion, and SEND.

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. We are committed to encouraging all students to make decisions about their future based on impartial information.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Vanessa Howard, (CRGS Careers Co-ordinator), Telephone: 01200 423118; Email: v.howard@crgs.org.uk.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to students and/or their parents.

	Autumn Term	Spring Term	Summer Term
Years 8-10	Careers Assembly: 'Possible Pathways at 14, 16 and 18'	BRAG/RVCF Careers event in association with local schools for Years 7-10	

	Autumn Term	Spring Term	Summer Term
Year 11	Careers Assembly: 'Possible Pathways at 16 and 18' BRAG/RVCF Careers event for Years 10 & 11		
Year 12		Year 12 Careers Morning	Year 12 Futures Day
Year 13	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options	

The above is not an exhaustive list of events as we frequently review our provision and respond to the needs and wants of our students. It may be possible to arrange to speak to groups of students, for example in an assembly or a group talk. Please contact our Careers Co-ordinator, Mrs Vanessa Howard, to discuss how we can facilitate a visit or share resources.

Granting access

Where possible, we will try to meet the requests of providers. We are especially keen to welcome providers who offer a range of alternative pathways, including apprenticeships and T Levels as well as post-18 options so that students are aware of the full-breadth of options.

We have worked collaboratively with other schools in the Ribble Valley area to develop the BRAG/RVCF Ribble Valley Careers Fair events.
These allow providers to see students and their parents in an evening and mean that students can access a wide range of providers on one occasion. Should providers request access via an assembly, it is possible that we may offer them a place at one of the BRAG/RVCF events, or depending on the age range being targeted, at our Year 12 Careers Morning or Year 12 Futures Day. Access to events will be subject to us being able to accommodate providers and will also depend on other factors, including the date of the request, in relation to the date of the event and other events in the school calendar.

What providers can expect once granted access

Once access has been granted, providers can expect to be able to promote the study/training programmes that their centre offers, as well as being able to provide clear details on entry requirements and application procedures.

The school policy on Safeguarding and Child Protection http://www.crgs.org.uk/parents/safeguarding sets out the school's approach to allowing providers into school, as visitors, to talk to our students.

Premises and facilities

For events in school, CRGS will make a suitable room available for discussions between the provider and students, as appropriate to the activity. CRGS will also make available equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator.

CRGS is committed to ensuring that all our students are able to make informed decisions and that they have access to a wide range of IAG to help them to make these important decisions about their futures.

This policy should be read in conjunction with the CRGS Policy for Careers Education, Information Advice and Guidance (CEIAG).

Date of last review:	October 2025
Date of approval by the Governing Body:	October 2025
Date of next review:	Autumn Term 2026