Clitheroe Royal Grammar School CEIAG (Careers Education, Information, Advice and Guidance) Programme information:

Guidance
Statutory guidance requires that schools and colleges should publish information about the school's careers programme.

This guidance applies to all students in Years 7 to 13 (11-18 year olds). The guidance includes the 2025 publication 'Careers guidance and access for education and training providers': https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools/careers-guidance-and-access-for-education-and-training-providers

Previous guidance is also taken into account, including 'Careers guidance and inspiration in schools (Statutory guidance for governing bodies, school leaders and school staff, April 2017)': https://dera.ioe.ac.uk/id/eprint/19724/1/Careers_Statutory_Guidance_-_9_April_2014.pdf

The CRGS CEIAG Programme and persons responsible:

The CRGS **Careers Lead** is: Miss Charlotte Speak c.speak@crgs.org.uk 01200 423118.

The CRGS **Careers Co-ordinator** is: Mrs Vanessa Howard v.howard@crgs.org.uk 01200 423118).

CRGS has a programme that provides for all year 7-13 students. The programme is reviewed annually by the Careers Lead and the Careers Co-ordinator and is shared with the CRGS staff who also contribute to the development and evaluation of the programme.

The Nominated Governor for CEIAG is Mr Michael Frankish. He is involved in the review process and acts as a critical friend in this process.

The day-to-day responsibility for dealing with the various aspects of the Careers Programme is delegated to the Careers Co-ordinator, who meets regularly with the Careers Lead to discuss, plan, review and evaluate the delivery of the careers programme.

The CRGS Careers Education and IAG Policy (Information, Advice and Guidance) is reviewed at least biannually and is approved at a Governing Body meeting. The programme itself is reviewed at least annually, but – in practice – it is also regularly updated in-year as new opportunities arise that we feel are appropriate for our students.

Getting in touch with CRGS about careers provision
A student, parent, employer or provider wishing to find out more about the CRGS Careers Programme should contact Mrs Howard, CRGS Careers Co-ordinator: v.howard@crgs.org.uk 01200 423118.

Further details of the CRGS CEIAG Programme can also be accessed by visiting the websites below:
Main School: http://www.crgs.org.uk/main-school-11-16/careers-and-guidance/
Sixth Form: http://www.crgs.org.uk/sixth-form/careers-and-guidance

Evaluation of impact
The school measures and assesses the impact of the careers programme on students via student voice activities, including focus groups and student surveys. We also undertake the Future Skills questionnaires each year. Parental surveys also allow the impact of the programme to be assessed. Events such as our Careers Morning, BRAG careers fairs and Futures Days involve a range of employers and education and training providers.

Feedback is sought to help to develop the programme and this is used to develop the programme for subsequent years. We also undertake termly review and evaluation meetings with our partners and advisers from The Careers and Enterprise Company.

Destination information for students is produced and analysed each year to help us determine the most popular institutions, courses and career options taken by our students. This is evaluated in relation to students planned destinations. Destinations information is shared with students as part of the CEIAG provision, helping them make informed decisions.

Provider Access Policy

In line with the statutory guidance for schools, a provider wishing to request access to speak with students should contact Mrs Howard, CRGS Careers Co-ordinator: v.howard@crgs.org.uk, 01200 423118.

Our policy statement on provider access can be found on the CRGS careers and guidance webpages.
Main School: https://www.crgs.org.uk/main-school-11-16/careers-and-guidance/
Sixth Form: https://www.crgs.org.uk/sixth-form/careers-and-guidance/

Reviewed: September 2026
Date of Next Review: September/October 2027