



**A guide to
School Assessed
Grades**

Summer 2021

Clitheroe Royal Grammar School

IN SAXO 1554 CONDITA

We have designed this guide to explain the process which will be used to award grades for GCSE and A Level students in our school, in summer 2021.

We hope that this will help alleviate the uncertainty about this process and reassure you about how we have thought and planned carefully about the best way to manage the issuing of grades this summer.

To devise our systems and process we have consulted widely and included best practice guidance from Ofqual, the Department for Education and other schools as well as the wealth of knowledge and expertise we have within our own staff team.

Please read the information carefully and if you have any further questions please contact us by emailing sixthform@crgs.org.uk or mainschool@crgs.org.uk

“Schools can use evidence of a student’s performance from any point during the course of study, provided they are confident that it reflects the student’s own work.

In coming to these holistic judgements, schools will use their professional judgement to balance the full range of evidence available for each student.

Centres should aim to provide high quality evidence that clearly relates to the specification, in terms of both content and assessment.”

Ofqual: 2021

You can read the full details of the Ofqual guidance here: <https://www.gov.uk/government/news/draft-guidance-for-heads-of-centre-heads-of-department-and-teachers>



“What is meant by a ‘basket of evidence’?”

Our “basket of evidence” for School Assessed Grades (SAGs) will be:

A = Internal Summer Assessment

B = Previous evidence:

YEAR 11 - CWGs from 10/11 for Y11 (40%) **and** Y11 2020 Mocks (60%)

YEAR 13 - CWGs from 12/13 for Y13 (40%) **and** Y13 September 2020 examinations (60%)

NB: the lowest CWG [Current Working Grade] will be removed

Non - NEA subjects:

C = 50% from A and 50% from B

NEA subjects:

% from C and % from NEA (in the same % proportions as published by awarding body; see diagram on the following page)

The above describes the starting point – teachers and senior leaders will make further adjustments as appropriate

The Head of Centre reserves the right to utilise alternative information in exceptional circumstances

To assist in ensuring that our process makes appropriate reference to difficulties experienced by some individuals, pastoral leaders who know you well, will collate confidential information about this. These will be considered appropriately in the process of awarding grades once the formal assessments have taken place.

“So, how might this look?”

Here are some examples:

Maths GCSE	History A Level	Art A Level
Summer assessment 50%	Summer Assessment 40%	100% NEA
Previous evidence from Y10/11 50%	Previous evidence from Y12/13 40%	
	NEA 20%	

“What is meant by a ‘Summer Assessment’?”

- ◆ All departments will publish reduced curriculum content to revise [a “study list”] for the assessment, prior to the Easter break
- ◆ A summer assessment timetable will also be published prior to the Easter break
- ◆ The assessments will be constructed by CRGS staff making best use of nationally and locally available materials
- ◆ The assessments will take place in the Sports Hall or Gym at Main School
- ◆ There will be a 2-hour assessment paper for most A Level subjects
- ◆ There will be a 1.5-hour assessment paper for most GCSE subjects
- ◆ If you usually have “access arrangements” these will be in place for you

“What if my subject has an NEA?”

- ◆ NEAs will still form the same percentage of the overall grade as indicated in the specification
- ◆ Each subject will give you the finer details about how NEAs have been adapted

“What if I have to self-isolate?”

- ◆ You will sit the assessments at the allocated time. A member of the examinations staff team will invigilate you live on Teams under full webcam supervision
- ◆ All regulations will be read out as usual
- ◆ At the end of the assessment you will be asked to place the paper in a security envelope, witnessed by the invigilator, before this is taken into school
- ◆ All papers arriving into school will be signed for at Reception and by your parent/carer



“What are the Key Dates?”

EASTER BREAK	
w/c 19 th April	Conduct and rules for assessment briefings for students
w/c 26 th April	Year 11 assessments (9 days) – STUDY LEAVE WILL ONLY BE DURING THE ASSESSMENT PERIOD
w/c 4 th May	Year 13 assessments (8 days) – STUDY LEAVE WILL BE DURING THE ASSESSMENT PERIOD
w/c 17 th May	Marking, moderation and standardisation
w/c 24 th May	Quality Assurance meetings with Headteacher, Director of Studies, Senior Leadership Team line manager and Heads of Department
HALF-TERM	
w/c 7 th June	Heads of Department enter grades into examination board portals
w/c 14 th June	Data entry checking by Examinations Office
18 th June	Examination board deadline for submission of grades
10 th August	A Level results day
12 th August	GCSE results day

