



# Clitheroe Royal Grammar School

Founded in 1554

Headteacher: Mr J M Keulemans BSc (Hons) NPQH  
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18<sup>th</sup> December 2020

Dear Parent / Carer,

As we approach the Christmas break we wanted to write with a number of updates as well as to wish you and your family a safe and happy holiday.

## Yesterday's Government Announcement

As you are probably aware by now, the [government announced yesterday afternoon](#) that there will be a "staggered start" to the new term: *"All non-exam year groups will receive full-time remote education, as close as possible to that which students would get in class, during the first week of term, with face-to-face education for all starting on 11 January... students in exam year groups, vulnerable children and children of critical workers will all attend school or college in person from the start of term"*. This means that Year 13 will return as usual on 4<sup>th</sup> January, with Year 12 continuing to receive remote education for a further week.

## Remote Learning

Staff will be in contact with students using their school email addresses and online software/resources such as Edmodo and Microsoft Teams. If students need to email staff, they must only do so using their CRGS school email address at any time. Should your son/daughter need to reset their school email or Moodle passwords whilst the school is closed they should email [administrator@crgs.org.uk](mailto:administrator@crgs.org.uk). Staff will be working as normal in school and will follow the usual timetable, so all Year 12 students must be available for online learning at the scheduled times. If this presents a problem for your son/daughter, for example, due to lack of access to an appropriate device, please email [y12pastoral@crgs.org.uk](mailto:y12pastoral@crgs.org.uk) as a matter of urgency. Please note that if a member of staff is unwell, the lesson will not be live and work will be set for students to complete independently instead.

We expect students learning remotely to:

- be contactable during school hours and ready to follow the usual school timetable as far as possible
- complete work to the deadlines set by teachers
- engage appropriately in interactive learning
- seek help if they need it, from teachers and alert teachers if they are not able to complete work
- maintain high standards of conduct and follow the guidelines in the 'Acceptable Network and Internet Use Statement'
- attend a weekly check-in with their Form Tutor during period 1 on a Tuesday

We have also attached a list of free online education resources that your son/daughter may find useful to complement and enrich their remote learning.

## Attendance

The attendance record of students who are accessing learning from home will not be adversely affected. Please could we ask that even during this temporary closure period you notify us of any student who is unwell and therefore unable to engage with remote learning. It is particularly important that we are informed of any student who receives a positive test result for Covid-19. This will enable us to conduct the necessary "track and trace" procedures within the Sixth Form. Please notify us by phoning 01200 423118 or emailing [sixthformattendance@crgs.org.uk](mailto:sixthformattendance@crgs.org.uk).

## Student Support

If your son/daughter is eligible for free school meals or has an EHCP you will be contacted separately regarding provision during the remote learning period.

If the current situation means that your family will experience significant hardship please do consult the [Financial Assistance](#) section of the website where you will find guidance regarding additional support available to families.

If you would like to alert us to any concerns regarding the emotional or physical health or wellbeing of any CRGS student during this period please email [Y12pastoral@crgs.org.uk](mailto:Y12pastoral@crgs.org.uk). This email address is monitored by one of our Designated Safeguarding Leads (DSLs).

We realise that many young people receive a great deal of support from school and their peers. During this period, you may find the attached list of sources of support useful. For further advice and guidance on Covid-19, please consult [gov.uk/coronavirus](http://gov.uk/coronavirus).

## Track and Trace

You may be aware that school staff have been asked to continue to Track and Trace positive cases during the first part of the Christmas break. However, as Year 12 and 13 have not been on site since Friday 11<sup>th</sup> December, we only need to be informed if they first developed symptoms last weekend (12<sup>th</sup> and 13<sup>th</sup> December) as Public Health England determines that the infectious period is 48 hours prior to the onset of symptoms. Therefore, if your son / daughter tests positive over the holidays, there is no need to contact the Sixth Form unless their self-isolation will impact on their return to remote learning on the 4th January. Please email [sixthformattendance@crgs.org.uk](mailto:sixthformattendance@crgs.org.uk) to let us know that this is the case.

It is important that if your son / daughter develops Covid-19 symptoms towards the end of the holiday that they are tested and remain at home until they are feeling better and are in receipt of a negative test result. We would also like to remind you that students must remain at home if a household member is awaiting a test result, until this is known to be negative. Please let us know straight away if emergency contacts for your child change. It is even more crucial than usual that we have up-to-date contact information for you at the moment.

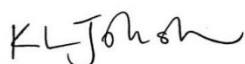
## Staying safe online this Christmas

Whether trying out new games, sharing family photographs or live streaming lunch, this December we will probably be spending more time online playing and socialising. CEOP have produced [a guide for parents and carers](#) on how you can support your child to be safer online this season. In addition, we attach two guides to help keep young people safe on any new devices they may receive.

## Thank you

We are extremely appreciative of all of the positive messages, emails, cards and gifts which have been delivered to both sites in recent days. It means a great deal to all of our staff to feel the support from parents, students and the community and we are very grateful. We would like to wish you and your family a safe and peaceful break and look forward to welcoming your son/daughter back into school on Monday 4th January 2021.

With best wishes,



Mrs K L Johnston  
Deputy Headteacher: Head of Sixth Form



Mrs C S Reeves  
Deputy Headteacher: Head of Main School